

# ISA APPLICATION FORM

Valid from 25 May 2018

You should use this form if you wish to invest in the Henderson Investment Funds Limited range within an Individual Savings Account ("ISA"). Further information is contained in the Prospectus, the Additional Investor Information Document ("AIID"), Key Investor Information Document ("KIID"), and ISA Terms and Conditions. Please complete this form in **BLOCK CAPITALS** and return it to **Janus Henderson Investors, PO Box 9023, Chelmsford CM99 2WB**. Cheques should be made payable to 'Henderson Investment Funds Limited'.

## SECTION 1 – About yourself

EXTERNAL CODE: KIID

Title	Email
Surname	Occupation (private individuals)
First name(s)	Nationality (private individuals)
Permanent residential address*	Date of birth** <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
	National Insurance Number** <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
	If you do not have a National Insurance Number please tick this box** <input type="checkbox"/>
Postcode	If you or your spouse/civil partner are an employee of the Crown please tick this box** <input type="checkbox"/>
Daytime tel no.	Account number (for existing account holders) <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Evening tel no.	

\*We are unable to accept a c/o or PO Box address.

\*\*Details required by HM Revenue & Customs. We are not obliged to accept your application. If it is not properly completed we will try to contact you to clarify the information. If we do not receive all information necessary to complete your application within 30 days of originally receiving it, your investment may be made in the fund(s), but the ISA tax benefits will not apply. You should be able to find your National Insurance Number on a payslip, form P45 or P60, or a letter from HM Revenue & Customs or the Department of Work and Pensions.

### Agents stamp

To be completed by the agent if appropriate. By placing your details here and/or by placing business with us, you confirm that you have received, read and are bound by our Intermediary Terms of Business, available at [www.janushenderson.com/advisers](http://www.janushenderson.com/advisers).

Agency ref:

Advice not given by the agent to the customer.

Discount %:

Commission payable %:

Advice given by the agent to the customer.

(where **neither** box has been ticked, we will apply your default status ("advised" or "execution only") to this transaction)

Media code:

## SECTION 2 – Investment selection

I apply to subscribe for a stocks and shares ISA for the tax year **2018/2019** and each subsequent year until further notice. (Please be aware that this statement, recommended by HM Revenue & Customs, enables you to invest in future tax years without the need for a new application form. It does not oblige you to invest with Henderson Investment Funds Limited in subsequent tax years unless you decide to do so.)

The maximum annual ISA allowance is £20,000 for the tax year 2018/2019.

Please select the fund(s) and the share unit/class you wish to invest in using our **investment options form** and write the fund details and your investment amount in the appropriate box, depending on whether you wish to invest a lump sum or by monthly savings. Further information on the funds and share/unit classes can also be found within the Key Investor Information Document (“KIID”) and each fund’s prospectus.

If you are investing via regular savings, remember to complete the Direct Debit mandate on the last page of this application. Please turn over to read, sign and date the declaration.

Fund name	Share/Unit class	Lump sum	Monthly saving*	Monthly withdrawal facility**	
				Per month	Per annum (% of total investment)
<i>Example: All Stocks Credit Fund</i>	A Acc	£1000	£100	£	%

### \*Monthly saving

Please indicate the date on which you wish collections to be made. If not specified, we will collect on the 1st of each month.

1st of the month  15th of the month

### \*\*Monthly withdrawal facility

Monthly withdrawal facility only available for certain funds, please check our **investment options form** for more details. If you wish to use the monthly withdrawal facility, you should indicate from which fund(s) the withdrawals should be taken and the amount per month or percentage per annum. You should also complete the income and redemption payment section below. The withdrawal amount will be paid monthly into your bank/building society account on the 15th of each month (minimum £25 per month and maximum of 7.5% p.a. of total investment). Otherwise, your income will be reinvested.

## SECTION 3 – Income and redemption payments

### Income

Should you wish income to be paid to you, please choose one of the following options:

Paid directly to your bank or building society account

Posted to you by cheque

Alternatively, where applicable, income will be automatically reinvested for you.

### Redemptions

Please tick here if you would like future redemption proceeds paid to your bank account. Otherwise, they will be sent to you by cheque.

**Please provide verification of the bank or building society account in the form of a spoilt cheque, bank statement (no older than 3 months) or a blank paying in slip and complete the details below:**

Bank/Building society name	Account name*
Bank/Building society address	Bank/Building society account number
	Branch sort code
	Building society roll number
Postcode	(if applicable)

\*Please note we do not make third party payments. Please ensure you are the named account holder.

## SECTION 4 – Declaration and authority

I declare that all subscriptions made and to be made belong to me and that I have not subscribed, and will not subscribe, more than the overall subscription limit in total to a cash ISA, a stocks and shares ISA, a lifetime ISA and an innovative finance ISA in the same tax year. I have not subscribed and will not subscribe to another stocks and shares ISA in the same tax year that I subscribe to this stocks and shares ISA. I further declare that I am 18 years of age or over and I am resident in the UK, or perform duties which, by virtue of section 28 of the Income Tax Earnings & Pensions Act 2003 (Crown employees serving overseas) are treated as being performed in the UK or I am married to or in a civil partnership with a person who performs such duties. I will inform Henderson Investment Funds Limited if I cease to be so resident, or to perform such duties, or be married to or in a civil partnership with a person who performs such duties.

I hereby authorise Henderson Investment Funds Limited to hold my cash subscription, ISA investments, interest, dividends and any other rights or proceeds in respect of those investments and any other cash; to make on my behalf any claims to relief from tax in respect of ISA investments and on my written request to transfer or pay to me, as the case may be, ISA investments, interest, dividends, rights or other proceeds in respect of such investment or any cash.

The information on this completed application form is correct to the best of my knowledge and belief. I have read and agree to be bound by the Prospectus, including those parts that explain the basis on which Henderson Investment Funds Limited will provide certain services to me. I have received and read an up-to-date version of the KIID. The Prospectus, Key Investor Information Document ("KIID"), and Additional Investor Information Document ("AIID"), as well as the ISA Terms and Conditions and Individual Savings Account Regulations 1998, will constitute a written agreement between me and Henderson Investment Funds Limited, may be updated and/or amended from time to time in accordance with their terms, and can be found at the literature library, which can be found at [www.janushenderson.com](http://www.janushenderson.com). I consent to being provided with the KIIDs in this form via the website and not addressed to me/us personally. I understand that this transfer is subject to acceptance by Henderson Investment Funds Limited.

I accept that under United Kingdom legislation and regulations concerning the prevention of money laundering and terrorist financing, all investors must be identified and I may be required to provide additional information to verify my identity.

I confirm that I cannot be classified as a US person (as defined in the Prospectus).

I acknowledge that US persons cannot hold shares or units in any of the funds listed.

I hereby authorise Henderson Investment Funds Limited as plan manager to manage this ISA.

I have received and read an up-to-date version of the KIID.

I further confirm that the medium of a website is appropriate in the context of the business between me and Henderson Investment Funds Limited.

Signature

Date

## Data Protection and Consent to Marketing

The use of the personal data you provide to us in this Application Form is governed by the General Data Protection Regulation (EU) 2016/679 (GDPR) and Janus Henderson's Privacy Policy. The Privacy Policy details our collection, use and processing of your personal data (including the data you provide in this form) and sets out your rights. A copy of the document is available under the Privacy Policy section of our website at [www.janushenderson.com](http://www.janushenderson.com) and in hard copy by sending a request to [privacy@janushenderson.com](mailto:privacy@janushenderson.com).

We would like to send you updates about our expert insights, events and webcasts and information about our products and services. For these purposes, your details may be shared with companies within the Janus Henderson Group. We will always treat your details in accordance with our Privacy Policy and you will be able to unsubscribe at any time. **If you do not wish to receive such information, please tick the box.**

## SECTION 5 – Important information

**Monthly savings** - If making monthly savings, you must fill in the direct debit form and return it with this application form. Money laundering regulations oblige us to request that your first monthly investment is by a personal cheque drawn on the same account as your direct debit.

**Lump-sum and monthly savings** - Lump-sum payments can be made in addition to monthly direct debits.

**Income paid for lump-sum investors only** - If you want to receive income please complete Section 3 with details of the bank/building society account into which you want payments to be made. Alternatively, where applicable, income will be automatically reinvested for you.

**Cancellation rights** - If you apply directly to us, you will not have the right to cancel your investment. If you apply via an authorised financial adviser, you will receive a cancellation notice which gives you 14 days to change your mind. However, if the value of your investment has fallen between the time of issuing your shares or units and us receiving your cancellation notice, we may deduct the amount by which it has fallen from your payment before returning your money to you.

## Application checklist

Please read the following as incomplete applications may have to be returned.

1. Have you completed in full the 'About yourself' information in Section 1?
2. Have you supplied your date of birth and National Insurance Number (or ticked box if you do not have a National Insurance Number)?
3. Have you selected the fund(s) in which you wish to invest and the amount you wish to invest per fund?
4. Have you signed and dated the application form in the space provided?
5. If you are a lump-sum investor (income shares/units only) and want income paid out to you, have you completed the income and redemption payments section and provided verification of the bank account? If you do not complete this, your income, where applicable, will automatically be reinvested to purchase further shares/units in the fund(s). If you are investing via monthly savings, where applicable, your income will automatically be reinvested.
6. Have you enclosed your cheque made payable to **Henderson Investment Funds Limited**?

Please do not use staples.

Please return your application form and cheque(s) to **Janus Henderson Investors, PO Box 9023, Chelmsford CM99 2WB**.

If you have any questions relating to your application, please call our Investor Services team on **0800 832 832**.







We may record telephone calls for our mutual protection, to improve customer service and for regulatory record keeping purposes.

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