

**THE OPEN-ENDED INVESTMENT COMPANIES REGULATIONS 2001**

**INSTRUMENT OF INCORPORATION**

**of**

**JANUS HENDERSON SUSTAINABLE/RESPONSIBLE FUNDS**

**(An Investment Company with Variable Capital)  
Registered in England and Wales under  
registered number IC 15**

**This document is dated and is valid as at 15 December 2017**

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## INTERPRETATION

1. In this Instrument the words and expressions set out in the first column below shall have the meanings set opposite them unless the context requires otherwise. Words and expressions contained in this Instrument but not defined in this Instrument shall have the same meanings as in the Act or the Regulations (as defined below) (as the case may be) unless the contrary is stated.

<b>Accumulation Shares</b>	Shares (of whatever Class) in Funds of the Company as may be in issue from time to time in respect of which income allocated thereto is credited periodically to capital pursuant to the FCA Rules
<b>ACD</b>	the authorised corporate director holding office as such from time to time pursuant to the FCA Rules
<b>Act</b>	the Financial Services and Markets Act 2000 as amended from time to time
<b>base currency</b>	the currency in which the accounts of the Company are to be prepared in accordance with clause 21 of this Instrument provided that in the context of a Fund or the price of a Share relating to a Fund or a payment in respect of such a Share, reference to base currency shall be treated as a reference to the currency stated in the prospectus as being the currency to be used for the purpose in question in relation to that Fund
<b>Class</b>	a particular class of Shares as described in clause 27 relating to a single Fund
<b>Class A, Class G, Class I, Class S, Class X and Class Z</b>	Classes of Accumulation Shares and Income Shares as described in clause 27 and in the Prospectus
<b>Company</b>	Janus Henderson Sustainable/Responsible Funds
<b>Depositary</b>	the person appointed by the Company to whom all the Scheme Property (other than certain Scheme Property designated by the FCA Rules) of the Company is required to be entrusted for safe keeping subject to and in accordance with the OEIC Regulations
<b>Directors</b>	subject to clause 83 of this Instrument, the directors of the Company for the time being (including the ACD) or, as the case may be, the directors assembled as a board including any committee of such board
<b>the FCA Rules</b>	the rules contained in the Collective Investment Schemes Sourcebook (or COLL)

published by the FCA as part of their Handbook of rules made under the Act as amended from time to time

<b>Fund</b>	a constituent part of the Scheme Property of the Company which is pooled separately pursuant to clauses 24 to 26 and the Prospectus
<b>Gross Accumulation Shares</b>	Accumulation Shares which are Gross Paying Shares and are denominated in base currency
<b>Gross Income Shares</b>	Income Shares which are Gross Paying Shares and are denominated in base currency
<b>Gross Paying Shares</b>	Shares (of whatever Class) in Funds of the Company as may be in issue from time to time and in respect of which income allocated thereto is credited periodically to capital (in the case of Accumulation Shares) or distributed periodically to the holders thereof (in the case of Income Shares) in either case in accordance with relevant tax law without any tax being deducted or accounted for by the Company
<b>Income Shares</b>	Shares (of whatever Class) in Funds of the Company as may be in issue from time to time in respect of which income allocated thereto is distributed periodically to the holders thereof pursuant to the FCA Rules
<b>in writing</b>	includes printing, lithography, photography, telex, facsimile, e-mail, media communications and any other form of transmission as enables the recipient to know and to record the time of receipt and to preserve a legible copy of such transmission, or partly in one such form and partly in another
<b>this Instrument</b>	this instrument of incorporation, including the Schedule, as amended from time to time
<b>Net Accumulation Shares</b>	Accumulation Shares which are Net Paying Shares and are denominated in base currency
<b>Net Asset Value</b>	the value of the Scheme Property of the Company (or, where the context requires, such part of the Scheme Property as is attributable to a particular Fund) less all the liabilities of the Company (or such liabilities as are attributable to that Fund as the case may be) determined in each case in accordance with this Instrument
<b>Net Income Shares</b>	Income Shares which are Net Paying Shares and are denominated in base currency
<b>Net Paying Shares</b>	Shares (of whatever Class) in Funds of the Company as may be in issue from time to time

and in respect of which income allocated thereto is credited periodically to capital (in the case of Accumulation Shares) or distributed periodically to the holders thereof (in the case of Income Shares) in either case in accordance with relevant tax law net of any tax deducted or accounted for by the Company

<b>OEIC</b>	Open-ended investment companies
<b>OEIC Regulations</b>	the Open-Ended Investment Companies Regulations 2001 (SI 2001/1228) as amended from time to time
<b>ordinary resolution</b>	a resolution of the Company in general meeting or of a Class meeting or Fund meeting (as the case may be) passed by a simple majority of the votes validly cast (whether on a show of hands or on a poll) for and against the resolution at such meeting
<b>Prospectus</b>	the prospectus of the Company as amended from time to time
<b>the Register or Register of Shareholders</b>	the register of shareholders kept by or on behalf of the Company pursuant to paragraph 1(1) of Schedule 3 to the OEIC Regulations
<b>the Regulations</b>	the OEIC Regulations and the FCA Rules
<b>Scheme Property</b>	the property of the Company, except for tangible moveable property, required under the FCA Rules to be given for safekeeping to the Depositary
<b>Seal</b>	the common seal, if any, of the Company in such form as may be adopted by the Directors from time to time
<b>Share</b>	a larger denomination Share or a smaller denomination Share (as the context requires) in the Company
<b>Shareholder</b>	a holder of shares in the Company
<b>signed</b>	includes signed by way of a signature or representation of a signature affixed by photographic, electronic or mechanical means or any other electronic evidence of assent, except where the context specifically requires otherwise
<b>Valuation Point</b>	the point, whether on a periodic basis or for a particular valuation, at which the ACD carries out a valuation of the scheme property for the Company or a Fund (as the case may be) for the purpose of determining the price at which Shares of a class may be issued, cancelled,

sold or redeemed

2. Any reference in this Instrument to any statute, statutory provision or regulation shall be construed as including a reference to any modification, amendment, extension, replacement or re-enactment thereof for the time being in force.
3. In this Instrument, words denoting the singular shall include the plural and vice versa. Words denoting one gender only shall include all genders. Words denoting persons shall include companies and associations and unincorporated bodies of persons.
4. In this Instrument, the word "may" shall be construed as permissive and not as exhaustive and the word "shall" shall be construed as imperative.
5. The word "company" shall (unless the contrary intention is expressed) mean a body corporate including (without limitation) a company within the meaning of the FCA Rules.
6.
  - 6.1 Any reference in this Instrument to Shares being issued "in respect of" or "relating to" a Fund shall be construed as a reference to Shares issued by the Company which give the holder thereof rights for the time being to participate in that part of the Scheme Property comprising the Fund in question and the entitlement, subject to clause 46 and the Regulations, to switch those rights for rights to participate in that part of the Scheme Property comprising any other Fund of the Company.
  - 6.2 Where a Fund comprises two or more Classes of Shares, at least one of which is denominated in a currency other than the base currency, any Class denominated in the base currency may be described as "Sterling" in addition to any other description.
7. The headings used in this Instrument are for convenience only, do not form part of, and shall not affect the construction of, this Instrument.
8. Any reference in this Instrument to clause numbers shall (unless the contrary intention is expressed) be construed as a reference to clauses of this Instrument.
9. Any reference in this Instrument to more than one Director, Directors in the plural or to a board or committee of Directors shall, during such time as the ACD is the sole Director, be read and construed as a reference to the ACD in its capacity as ACD.

## **CONSTITUTION**

10. The head office of the Company is situated in England and Wales.
11. The Company is an open-ended investment company with variable share capital.
12. The shareholders are not liable for the debts of the Company. A Shareholder is not liable to make any further payment after he has paid the price of his Shares in the Company and no further liability can be imposed on him in respect of the Shares which he holds.
13. The Scheme Property of the Company is entrusted to a depository for safekeeping (subject to any exceptions permitted by the FCA Rules).

14. Charges or expenses of the Company may be taken out of the Scheme Property.
15. The assets of a Fund belong exclusively to that Fund and shall not be used to discharge directly or indirectly the liabilities of, or claims against any other person or body, including the Company or any other Fund and shall not be available for any such purpose.

#### **NAME**

16. The name of the Company is Janus Henderson Sustainable/Responsible Funds.

#### **OBJECT**

17. The object of the Company is to invest the Scheme Property mainly in transferable securities with the aim of spreading investment risk and giving its shareholders the benefit of the results of the management of that property.

#### **TYPE OF COMPANY**

18. The Company is a UCITS scheme which complies with COLL 5 and is an umbrella scheme for the purposes of the Regulations and shareholders are entitled to switch rights in one Fund for rights in another in accordance with this Instrument.

#### **INVESTMENT IN ASSOCIATED COLLECTIVE INVESTMENT SCHEMES**

19. Subject to and in accordance with the Regulations, the Company may invest in units of collective investment schemes which are managed or operated by (or, in the case of companies incorporated under the Regulations, have as their authorised corporate director) the ACD or an associate of the ACD or as may otherwise be permitted by the Regulations from time to time in force.

#### **ELIGIBLE MARKETS**

20.
  - 20.1 Subject to any restrictions contained in the FCA Rules or this Instrument, the Company has the power to invest in any securities market or deal on any derivatives market:
    - 20.1.1 that is an eligible securities or derivatives market under the FCA Rules;  
or
    - 20.1.2 to the extent that the power to do so is conferred by the FCA Rules irrespective of any issue of eligibility.
  - 20.2 The ACD, after consultation with the Depositary and any Directors in addition to the ACD, may choose a market as one which is appropriate for the purpose of investment of, or dealing in, the Scheme Property beyond, where appropriate, any limit under which the FCA Rules would otherwise apply.

#### **BASE CURRENCY**



21. The base currency of the Company is Pounds Sterling or such other currency or currencies as may be the lawful currency of the United Kingdom from time to time.

### **SHARE CAPITAL**

22. The capital of the Company shall be represented by Shares of no par value and shall at all times be equal to the Net Asset Value of the Company in the base currency.
23. The minimum capital of the Company shall be Five Million Pounds (£5,000,000) and the maximum capital shall be One Hundred Billion Pounds (£100,000,000,000).

### **FUNDS**

24. Subject to the FCA Rules, all consideration received for the account of the Company for the issue of Shares in respect of a Fund together with the investments in which such consideration is invested or reinvested, and all income, earnings, profits and proceeds thereof and liabilities and expenses relating thereto shall be pooled and kept separate from all other monies, investments, assets, liabilities and expenses of the Company and the following provisions shall apply to each Fund:
- 24.1 for each Fund the Company shall keep books in which all transactions relating to the relevant Fund shall be separately recorded and the assets and the liabilities, income and expenditure attributable to that Fund shall be applied or charged to such Fund subject to the provisions of this clause;
- 24.2 any asset derived from any other asset (whether cash or otherwise) comprised in any Fund shall be applied in the books of the Company to the same Fund as the asset from which it was derived and any increase or diminution in the value of such asset shall be applied to the relevant Fund;
- 24.3 each Fund shall be charged with the liabilities, expenses, costs and charges of the Company in respect of or attributable to that Fund; and
- 24.4 any assets, liabilities, expenses, costs or charges not attributable to one Fund only, may be allocated by the ACD between Funds in accordance with the FCA Rules, in a manner which the ACD considers is fair to the shareholders of the Company generally.
25. Any Fund may be terminated, subject to and in accordance with the Regulations, by the Directors in their absolute discretion if:
- 25.1 one year from the date of the first issue of Shares relating to that Fund or at any date thereafter the Net Asset Value of the Fund is less than Five Million Pounds (£5,000,000) or its equivalent in the base currency of the Fund; or
- 25.2 a change in the laws or regulations of any country means that, in the opinion of the Directors, it is desirable to terminate the Fund.

This is without prejudice to any provision in the Regulations by virtue of which any Fund may be terminated in other circumstances. On the termination of any such Fund or Funds a new Part 1 to the Schedule to this Instrument excluding the specified details of such Fund or Funds (but including those of the other extant Funds) shall be substituted for the previous Part 1 and shall form part of

this Instrument to the exclusion of the previous Part 1.

26. The Funds of the Company for the time being constituted and their respective investment objectives and categories are set out in Part 1 of the Schedule to this Instrument.
- 26.1 If it is intended or anticipated that the Scheme Property of any Fund will or may be invested as to more than 35 per cent in Government and public securities issued by any one issuer, a new Part 1 of the Schedule stating that fact in relation to the Fund and stating the names of the States, and of the local authorities or public international bodies or both in whose government and public securities the authorised fund may invest over 35 per cent of its assets (as well as restating the information contained in the previous Part 1) will be substituted for the previous Part 1 and form part of this Instrument to the exclusion of the previous Part 1.
- 26.2 The Directors may by resolution from time to time create such additional Fund or Funds with such investment objectives and such restrictions or specialisations as to geographic area, economic sector or category of transferable security or otherwise, and denominated in such currencies, as the Directors shall from time to time determine. On creation of any such Fund or Funds a new Part 1 of the Schedule to this Instrument including the specified details of the new Fund or Funds (as well as those of the other extant Funds) will be substituted for the previous one and shall form part of this Instrument to the exclusion of the previous one.

## **SHARE CLASSES**

- 27.
- 27.1 The Company may from time to time issue Shares of different Classes in respect of a Fund. The rights attaching to each Class of Shares shall be as set out in this Instrument, the Prospectus and in the Regulations. The rights attached to a Class of Shares or Shares of a Fund shall not be varied except with the sanction of an extraordinary resolution passed at a Class or Fund meeting of the holders concerned.
- 27.2 The classes of Shares which may presently be issued are those between class "A" and "Z" shares (inclusive), between "1" and "30" inclusive, and/or "Retail" or "Institutional" or "Platform", classes hedged in US dollars, Euros, Sterling, any combination of the above designations (A1, G1 or RT for example) or such other designation as the Directors may from time to time decide, including hedged or unhedged versions of these classes and which are set out in the Prospectus effective at any relevant date. Every such class may be issued in the form of:
  - 27.2.1 net accumulation shares;
  - 27.2.2 gross accumulation shares;
  - 27.2.3 net income shares;
  - 27.2.4 gross income shares;
  - 27.2.5 limited issue accumulation shares;
  - 27.2.6 limited issue income shares.

In addition, each of the above may be denominated in currencies other than the base currency to form further classes of shares as the Directors shall from time to time decide. Further requirements including as to the availability, minimum investment and holding levels may also be set out in the Prospectus from time to time.

- 27.3 The Classes of Shares (in respect of such Funds) available for issue on the date of incorporation of the Company were at that date those set out in the Prospectus.
- 27.4 The Directors may by resolution from time to time create Classes of Share in respect of a Fund additional to those set out in the Prospectus (whether or not falling within one of the Classes described above).
- 27.5 Where a Class is denominated in a currency which is not the base currency Shares shall be issued and redeemed and distributions paid on Shares of that Class in accordance with the Regulations, in the currency of that Class. Votes at meetings of the Fund of which the Class forms part will be determined in accordance with the proportionate interests in the Fund ascertained in accordance with Part 3 of the Schedule and the FCA Rules. Where for any purpose not specifically covered by the Regulations or this Instrument it is necessary to convert one currency into another, conversions shall be made at a rate of exchange decided by the ACD as being a rate that is not likely to result in any material prejudice to the interests of shareholders or potential shareholders.
28. For the avoidance of doubt, the rights attaching to a Class of Shares shall (unless otherwise expressly provided by the conditions of issue of such Shares) be deemed not to be varied by:
- 28.1 the creation, allotment or issue of further Shares of any Class ranking *pari passu* therewith;
- 28.2 the switching of Shares of any Class into Shares of another Class (whether or not the Classes are issued in respect of different Funds);
- 28.3 the creation, allotment, issue or redemption of Shares of another Class within the same Fund, provided that the interests of that other Class in the Fund represent fairly the financial contributions and benefits of shareholders of that Class;
- 28.4 the creation, allotment, issue or redemption of Shares of another Fund;
- 28.5 the exercise by the Directors of their powers under clause 24.4 or clause 25;
- 28.6 the passing of any resolution at a meeting of holders of Shares in another Fund which does not relate to the Fund in which the Class is interested.

#### **ISSUE AND CANCELLATION OF SHARES IN THE COMPANY**

29. The ACD will issue or cancel Shares in the Company by making a record of the issue or cancellation of such Shares and the number of Shares in each Class concerned. Subject to and in accordance with the Regulations, the issue or cancellation of Shares may take place through the Company directly.

#### **IN SPECIE ISSUE AND CANCELLATION**

30. The Depositary may take into or pay out of the scheme property assets other than cash as payment for the issue or cancellation of Shares but only if the Depositary has taken reasonable care to ensure that the property concerned would not be likely to result in any material prejudice to the interests of Shareholders of the Company.

### **SALE AND REDEMPTION**

31. In accordance with the Regulations, the arrangements for the sale and redemption of Shares in the Company are set out in the Prospectus of the Company from time to time.

### **VALUATION AND PRICING**

32. There shall only be a single price for any Share determined by reference to any particular Valuation point and the price of any such Share will be calculated in accordance with the provisions of the Prospectus and the FCA Rules. Pricing shall be carried out on a forward basis. The Net Asset Value of the Company and each Fund shall be determined in accordance with the FCA Rules and, subject thereto, in accordance with the provisions of the Prospectus. Subject to the FCA Rules and in the absence of bad faith, negligence or manifest error, such determination of the Net Asset Value by the ACD shall be definitive.

### **SWITCHING SHARES**

33. Subject to the provisions of this Instrument any shareholder may give notice to the Company in such form as the Directors may from time to time determine ("a switching notice") of his desire to switch all or some of his Shares of one Class issued in respect of any Fund (the "original shares") for Shares issued in respect of a different Fund (the "new shares"). Shareholders may request a conversion of Shares between Share Classes in the same Fund as set out in the Prospectus.
34. Upon receipt by the Company of a switching notice the ACD shall arrange for the Company to cancel (or, at its discretion, the ACD shall itself redeem) the original shares and issue (or, at its discretion, the ACD shall sell to the shareholder) such number of new shares as is arrived at by reference to clause 38 provided that, so far as the Regulations allow and subject to clause 39, the Directors may impose such restrictions as to the Classes for which switching may be effected and may make switching subject to such charge, as they shall determine. The Directors may refuse to give effect to a switch in any case where they would be entitled by the Regulations to refuse to give effect to a request by the Shareholder for the redemption or cancellation of the original Shares or the issue of new Shares.
35. The Directors shall not impose restrictions as to the Classes of new shares for which switching may be effected unless there are reasonable grounds relating to the circumstances of the shareholder concerned for refusing to issue or sell Shares of a particular Class to him.
36. Switching of the original shares specified in a switching notice shall take place at the first valuation point after the switching notice is received or deemed to have been received by the Company or at such other valuation point as the Directors at the request of the shareholder giving the relevant switching notice may determine. Where the switch is between Shares of Funds that have different valuation points the cancellation or redemption of the original Shares shall take place at the next valuation point of the relevant Fund following receipt (or deemed receipt) of the switching notice by the Company and the issue or sale of

new Shares shall take place at the next subsequent valuation point of the different Fund.

37. For the purposes of this clause and for the avoidance of doubt, the ACD shall be construed as the shareholder of all Shares in the Company which are in issue and in respect of which no other person's name is entered on the Register.

38. Subject to clauses 39 and 44 the Directors shall determine the number of new shares to be issued or sold to the shareholder on a switch in accordance with the following formula:

$$N = O \times \frac{CP \times ER}{SP}$$

SP

where:

N is the number of new shares to be issued or sold (rounded down to the nearest whole number of smaller denomination Shares);

O is the number of original shares specified (or deemed to be specified) in the switching notice which the holder has requested to switch;

CP is the price at which a single original share may be cancelled or redeemed as at the valuation point applicable to the cancellation or redemption as the case may be;

ER is 1, where the original shares and the new shares are designated in the same currency and, in any other case, is the exchange rate determined by the Directors in their absolute discretion (subject to the FCA Rules) as representing the effective rate of exchange between the two relevant currencies as at the date the switching notice is received (or deemed to have been received) by the Company having adjusted such rate as may be necessary to reflect any costs incurred by the Company in making any transfer of assets as may be required as a consequence of such a switch being effected; and

SP is the price at which a single new share may be issued or sold as at the valuation point applicable to the cancellation or redemption as the case may be.

39. The Directors may adjust the number of new shares to be issued or sold in accordance with clause 38 to reflect the imposition of the charge on switching referred to in clause 34 together with any other charges or levies in respect of the issue or sale of the new shares or cancellation or redemption of the original shares as may be made without infringement of the Regulations.

40. Where a switching of Shares would, if effected in accordance with the terms of any switching notice, result in a shareholder holding less than the permitted minimum holding (by number or value) of either original shares or new shares as set out in the Prospectus of the Company from time to time, then the Directors may (at their discretion) decide either to:

40.1 treat the shareholder in question as having served a switching notice in respect of their entire holding of original shares; or

40.2 refuse to give effect to the switching notice in question.

41. For the avoidance of doubt:
  - 41.1 each switching notice shall relate only to the switching of Shares of a single Class.
42. When the holder of any Gross Paying Shares fails or ceases for whatever reason to be entitled to receive distributions or have allocations made in respect of his holding of such Shares without deduction of United Kingdom tax he shall, without delay, give notice thereof to the Company and the Company shall, upon receipt of such notice, treat the shareholder concerned as if he had served on the Company a switching notice or notices pursuant to clause 33 requesting switching of all of the Gross Paying Shares owned by such holder for Net Paying Shares of the Class or Classes which, in the opinion of the Directors, most nearly equate to the Class or Classes of Gross Paying Shares held by that shareholder and the provisions of clauses 33 to 41 inclusive shall be applied accordingly.
43. If at any time the Company or the Directors become aware that the holder of any Gross Paying Shares has failed or ceased for whatever reason to be entitled to receive distributions or have allocations made in respect of his holding of such Shares without deduction of United Kingdom tax, then the Company shall, without delay, treat the shareholder concerned as if he had served on the Company a switching notice or notices pursuant to clause 33 requesting switching of all of the Gross Paying Shares owned by such holder for Net Paying Shares of the Class or Classes which in the opinion of the Directors most nearly equates to the Class or Classes of Gross Paying Shares held by that shareholder and the provisions of clauses 33 to 41 inclusive shall be applied accordingly.
44. An amount equal to any tax charge incurred by the Company or for which the Company or ACD may be held liable as a result of a switch pursuant to clauses 33 to 41 inclusive shall be recoverable from the shareholder concerned and may be accounted for in any adjustment made of the number of new shares to be issued pursuant to clause 38.
45. If at any time the ACD is not entitled to receive distributions or have income allocations made in respect of Shares held by it without deduction of United Kingdom tax and has redeemed any Gross Paying Shares pursuant to the FCA Rules, the ACD shall forthwith following such redemption arrange for the Company to cancel any such Gross Paying Shares or (at its discretion) the ACD shall forthwith sell such Gross Paying Shares to a person who is (or appears to the ACD to be) entitled to hold the same.

#### **RESTRICTIONS AND COMPULSORY TRANSFER AND REDEMPTION**

46. The ACD may from time to time impose such restrictions as it thinks necessary for the purpose of ensuring that no Shares in the Company are acquired or held by any person in circumstances ("relevant circumstances"):
  - 46.1 which constitute a breach of the law or governmental regulation (or any interpretation of a law or regulation by a competent authority) of any country or territory; or
  - 46.2 which would (or would if other Shares were acquired or held in like circumstances) result in the Company incurring any liability to taxation which the Company is not able to recoup itself or suffering any other adverse consequence (including a requirement to register under any securities or investment or similar laws or governmental regulation of any country or territory);

and, in this connection, the ACD may, inter alia, reject at its discretion any subscription for, redemption or transfer of, Shares or any switching notice given pursuant to clause 33.

47. If it comes to the notice of the Directors that any Shares ("affected Shares") have been acquired or are being held in each case whether beneficially or otherwise in any of the relevant circumstances referred to in clause 46 or if they reasonably believe this to be the case the Directors may give notice to the holder of the affected Shares requiring the transfer of such Shares to a person who is qualified or entitled to own the same without causing the adverse consequences as set out in clause 46 or to give a request in writing for the redemption or cancellation of such Shares in accordance with the FCA Rules. If any person upon whom such a notice is served pursuant to this clause does not within thirty days after the date of such notice transfer his Shares to a person qualified to hold the same without causing the adverse consequences as set out in clause 46, or establish to the satisfaction of the ACD (whose judgement shall be final and binding) that he and any person on whose behalf he holds the affected Shares are qualified and entitled to own the Shares without causing the adverse consequences as set out in clause 46 he shall be deemed upon the expiration of that thirty day period to have given a request in writing for the redemption or cancellation (at the discretion of the ACD) of the affected Shares pursuant to the FCA Rules.
48. A person who becomes aware that he has acquired or holds whether beneficially or otherwise affected Shares in any of the relevant circumstances referred to in clause 46 shall forthwith, unless he has already received a notice pursuant to clause 47 either transfer or procure the transfer of all the affected Shares to a person qualified to own the same without causing the adverse consequences as set out in clause 46 or give a request in writing or procure that a request is so given for the redemption or cancellation of all the affected Shares pursuant to the FCA Rules.

#### **DEFERRED REDEMPTION**

49. Provided a Fund has at least one Valuation point on each business day, the ACD may permit deferral of redemptions at a Valuation point to the next Valuation point where requested redemptions exceed 10 per cent - of a Fund's value or some other reasonable proportion disclosed in the Prospectus, of the Fund's value.
50. Any deferral of redemptions under clause 48 must be undertaken in accordance with the procedures explained in the Prospectus which must ensure:
- 50.1 the consistent treatment of all Shareholders who have sought to redeem Shares at any Valuation point at which redemptions are referred; and
- 50.2 that all deals relating to an early Valuation point are completed before those relating to a later Valuation point are considered.

#### **DESIGNATED PERSON**

51. The person designated for the purposes of paragraph 4 of Schedule 4 to the OEIC Regulations shall be the person who is for the time being the ACD of the Company.

#### **DENOMINATIONS OF SHARES**

52. The rights attaching to the Shares of all Classes may be expressed in two denominations and, in each of those Classes, the proportion of a larger denomination Share represented by a smaller denomination Share shall be one one hundredth of the larger denomination Share.

### **TRANSFER AND TRANSMISSION OF SHARES**

53. All transfers of registered Shares (not being participating securities) shall be effected by transfer in writing in any usual or common form or in any other form as may be approved by the Directors. The signature on the instrument of transfer may be affixed manually or electronically and may be an actual signature or a facsimile signature or any form of signature approved by the Directors. The Directors shall not be bound to enquire as to the genuineness of any signature. The transferor shall remain the holder of the Shares concerned until such time as the name of the transferee is entered in the Register in respect thereof.
54. No instrument of transfer may be given in respect of more than one Class of Shares.
55. In the case of a transfer to joint holders, the number of joint holders to whom a Share is to be transferred may not exceed four.
56. Unless the ACD in its discretion decides otherwise, no transfer may result in either the transferor or the transferee holding fewer Shares of the Class concerned or Shares of such Class having a lesser aggregate value than any number or value as is stated in the Prospectus as the minimum number or value of Shares of that Class which may be held.
57. The Company may refuse to register a transfer of Shares unless there has been paid for the account of the Company, an amount determined by the ACD not exceeding the amount that would be derived by applying the rate of stamp duty reserve tax to the market value of the Shares being transferred. This clause shall not apply to transfers excluded by law.
58. Any person becoming entitled to a Share or Shares in consequence of the death or bankruptcy of a shareholder or otherwise by operation of law may, subject as provided below and upon such evidence being produced as may from time to time be lawfully required by the Directors as to his entitlement, either be registered himself as the holder of the Share or Shares or elect to have some person nominated by him registered as the transferee thereof. If the person so becoming entitled elects to be registered himself, he shall deliver or send to the Company a notice in writing signed by him stating that he so elects. If he shall elect to have his nominee registered, he shall signify his election by signing and delivering or sending to the Company an instrument of transfer of such Share or Shares in favour of his nominee.
59. All the limitations, restrictions and provisions of this Instrument relating to the right to transfer and the registration of transfers of Shares shall be applicable to any notice or instrument of transfer given or made pursuant to clause 58 as if the death or bankruptcy of the shareholder or other event giving rise to the transmission had not occurred and the notice or instrument of transfer were an instrument of transfer signed by that shareholder.
60. A person becoming entitled to a Share or Shares in consequence of the death or bankruptcy of a shareholder or otherwise by operation of law shall (upon such evidence being produced as may from time to time be lawfully required by the



Directors as to his entitlement) be entitled to receive and may give a discharge for any income distributions or other monies payable in respect of the Share or Shares, but he shall not be entitled in respect of the Share or Shares to receive notices of or to attend or vote at general meetings of the Company or, save as stated above, to exercise in respect of the Share or Shares any of the rights or privileges of a shareholder until he shall have become registered as the holder thereof. The Directors may at any time give notice requiring any such person to elect either to be registered himself or to transfer the Share or Shares in question and if the notice is not complied with within sixty days the Directors may then withhold payment of any income distributions and other monies payable in respect of the Share or Shares until the requirements of the notice have been complied with.

### **GENERAL MEETINGS**

61. All general meetings shall be called Extraordinary General Meetings.

### **PROCEEDINGS AT GENERAL MEETINGS**

62. The provisions of this Instrument which relate to proceedings at meetings shall apply mutatis mutandis to Class meetings and Fund meetings as they apply to general meetings.
63. Subject to clause 64, prior to each general meeting, the Depositary shall nominate an individual to act as chairman and if that individual is not present within fifteen minutes after the time appointed for holding the meeting or is not willing and able to act, the Shareholders present shall choose one of their number to be chairman of the meeting.
64. If at any time the only Director of the Company is the ACD, the last preceding clause of this Instrument shall have no effect and a duly authorised representative of the ACD shall preside as chairman at a general meeting and, if the ACD's representative is not present or declines to take the chair, the shareholders present shall choose one of their number to be chairman of the meeting.
65. The chairman of any general meeting at which a quorum is present may with the consent of the meeting (and shall if so directed by the meeting) adjourn the meeting from time to time (or without date) and from place to place, but no business shall be transacted at any adjourned meeting except business which might lawfully have been transacted at the meeting from which the adjournment took place. Where a meeting is adjourned without date, the time and place for the adjourned meeting shall be fixed by the Directors. When a meeting is adjourned for thirty days or more or without date, not less than seven days' notice of the adjourned meeting shall be given in like manner as in the case of the original meeting.
66. A meeting of shareholders or a Fund meeting or a Class meeting (as the case may be) duly convened and held shall have the power by the passing of the appropriate resolution to decide any matter (including, without limitation, the suspension or curtailment of the powers of the Directors), subject to the Regulations and (in the case of Fund meetings and Class meetings) subject also to any rights in relation to that matter which shareholders of other Funds or Classes may have.

67. The Depositary shall be entitled to appoint a representative to attend and speak on its behalf at each general meeting, Fund meeting and Class meeting and shall be entitled to convene any such meeting.
68. A resolution put to the vote of a general meeting must be decided on a show of hands unless a poll is (before or on the declaration of the result of the show of hands) demanded by:
  - 68.1 the Chairman of the meeting;
  - 68.2 not less than two Shareholders; or
  - 68.3 the Depositary.
69. A demand by a proxy is deemed to be a demand by the member appointing the proxy. The chairman shall exercise his power to demand a poll if requested to do so by the ACD.
70. A demand for a poll may be withdrawn only with the approval of the chairman of the meeting. Unless a poll is required, a declaration by the chairman of the meeting that a resolution has been carried, or carried unanimously, or by a particular majority, or lost, and an entry to that effect in the minute book or computer record of proceedings, shall be conclusive evidence of that fact without proof of the number or proportion of the votes recorded for or against such resolution. If a poll is required, it shall be taken in such a manner (including the use of ballot papers or electronic or computer voting systems) as the chairman of the meeting may direct and the result of the poll shall be deemed to be the resolution of the meeting at which the poll was demanded. The chairman of the meeting may (and, if so directed by the meeting, shall) appoint scrutineers and may adjourn the meeting to some place and time fixed by him for the purpose of declaring the result of the poll.
71. A poll demanded on the choice of the chairman or on a question of adjournment shall be taken forthwith. A poll demanded on any other question shall be taken either immediately or at such subsequent time (not being more than thirty days from the date of the meeting) and at such place and in such manner or by such other means (including by post) as the chairman may direct. No notice need be given of a poll not taken immediately. The demand for a poll shall not prevent the continuance of the meeting for the transaction of any business other than the question on which the poll has been demanded.
72. The chairman of a general meeting may take any action he considers appropriate for, for example, the safety of people attending a general meeting, the proper and orderly conduct of the general meeting or in order to reflect the wishes of the majority. He may, for example, require any people to prove who they are, carry out security searches, and stop certain things being taken into the meeting. The chairman may on reasonable grounds refuse to allow any person into a meeting, or may arrange for any person who refuses to comply with any reasonable requirements imposed under this clause to be removed from a meeting. The Directors may arrange for any people whom they consider cannot be seated in the main meeting room (where the chairman will be) to attend and take part in a general meeting in an overflow room or rooms. Any overflow room will have a live video link from the main room, and a two way sound link. The notice of the meeting need not give details of any arrangements under this clause. The Directors may decide how to divide people between the main room and any overflow room. If any overflow room is used, the meeting will be treated as being held, and taking place, in the main room.

## **VOTING RIGHTS**

73. The entitlement to vote at any general meeting of shareholders or Class meeting or Fund meeting attaching to each Share shall be in accordance with the FCA Rules. On a poll votes may be given either personally or by proxy or in any other manner permitted herein.
74. Where a receiver or other person (by whatever name called) has been appointed by any court claiming jurisdiction in that behalf to exercise powers with respect to the property or affairs of any shareholder on the ground (however formulated) of mental disorder, the Directors may in their absolute discretion upon or subject to production of such evidence of the appointment as the Directors may require, permit such receiver or other person on behalf of such shareholder to vote on a poll in person or by proxy at any general meeting or Class meeting or Fund meeting or to exercise any right other than the right to vote on a show of hands conferred by ownership of Shares in relation to such a meeting.
75. No objection shall be raised as to the admissibility of any vote except at the meeting or adjourned meeting at which the vote objected to is or may be given or tendered and every vote not disallowed at such meeting shall be valid for all purposes. Any such objection shall be referred to the chairman of the meeting, whose decision shall be final and conclusive.

## **PROXIES**

76. An instrument appointing a proxy shall be in writing in any usual or common form or in any other form which the Directors may approve and
- 76.1 in the case of an individual shall be signed by the individual or his attorney; and
- 76.2 in the case of a corporation shall be either given under its common seal or signed on its behalf by a person duly authorised for the purposes by the corporation.
77. The signature on such instrument need not be witnessed. Where an instrument appointing a proxy is signed on behalf of the appointor by an attorney, the letter or power of attorney or a duly certified copy thereof must (failing previous registration with the Company) be lodged with the instrument appointing the proxy pursuant to the next following clause, failing which the instrument may be treated as invalid.
78. An instrument appointing a proxy must be left at such place or one of such places (if any) as may be specified for the purpose in or by way of note to or in any document accompanying the notice convening the meeting (or, if no place is so specified, for or at the head office of the Company) by the time which is forty eight hours before the time appointed for the holding of the meeting or adjourned meeting or (in the case of a poll taken otherwise than at or on the same day as the meeting or adjourned meeting) for the taking of the poll at which it is to be used, and in default may be treated as invalid. The instrument appointing a proxy shall, unless the contrary is stated thereon, be valid for any adjournment of the meeting as well as for the meeting to which it relates.
79. A vote cast by proxy shall not be invalidated by the previous death, incapacity or bankruptcy of the principal or by other transmission by operation of law of the title to the Shares concerned or by the revocation of the appointment of the proxy or of the authority under which the appointment of the proxy was made provided that no intimation in writing of such death, incapacity bankruptcy, transmission or revocation shall have been received by the Company at the head

office by the time which is two hours before the commencement of the meeting or adjourned meeting or (in the case of a poll taken otherwise than at or on the same day as the meeting or adjourned meeting) the time appointed for the taking of the poll at which the vote is cast.

### **CORPORATIONS ACTING BY REPRESENTATIVES**

80. Any corporation which is a shareholder of the Company may by resolution of the directors or other governing body of such corporation and in respect of any Share or Shares in the Company of which it is the holder authorise such individual as it thinks fit to act as its representative at any general meeting of the shareholders or of any Class meeting or Fund meeting. The individual so authorised shall be entitled to exercise the same powers on behalf of such corporation as the corporation could exercise in respect of such Share or Shares if it were an individual shareholder of the Company and such corporation shall for the purposes of this Instrument be deemed to be present in person at any such meeting if an individual so authorised is so present.
81. Any corporation which is a Director of the Company may by resolution of its directors or other governing body authorise such individual as it thinks fit to act as its representative (but not the Depositary's representative) at any general meeting of the Company, Class meeting or Fund meeting or at any meeting of the Directors. The person so authorised shall be entitled to exercise the same powers at such meeting on behalf of such corporation as the corporation could exercise if it were an individual director and such corporation shall be deemed for the purposes of this Instrument to be present in person at any such meeting if an individual so authorised is so present.

### **DIRECTORS**

82. Except as otherwise prescribed by the Regulations, the business of the Company shall be managed by the Directors. They may arrange payment by the Company of all expenses incurred in forming and registering the Company and may exercise all powers of the Company (whether relating to the management of the business of the Company or otherwise) which are not required by the Regulations or this Instrument to be exercised by any other person or by the Company in general meeting. The general powers given by this clause shall not be limited or restricted by any special authority or power given to the Directors by any other clause.
83. Unless otherwise determined by the Shareholders the number of Directors shall not at any time exceed one.
84. If, and for so long as, the ACD is the sole Director of the Company, the ACD shall have authority to exercise all the powers, authorities and discretions expressed in this Instrument to be vested in the Directors generally.
85. If, and for so long as, there is no ACD acting in respect of the Company, the Directors shall (subject to the FCA Rules) have authority to exercise all the powers, authorities and discretions expressed in this Instrument to be vested in the ACD.
86. A Director is not required to hold any Shares in the Company by way of qualification.
87. A Director is entitled to attend and speak at any general meeting, at any Fund meeting and at any Class meeting.

88. The Directors may from time to time appoint one or more of their number to be the holder of any office executive or otherwise (including, where considered appropriate, the office of chairman or deputy chairman) on such terms and for such period as they may determine and, without prejudice to the terms of any contract entered into in any particular case, may at any time revoke any such appointment.
89. The appointment of any Director to any office (including that of chairman and deputy chairman) shall automatically end if he ceases to be a Director but without prejudice to any claim for damages for breach of any contract of service between him and the Company.
90. No resolution made by the Company in general meeting or by the holders of the Shares of any Fund or Class at a Fund or Class meeting shall invalidate any prior act of the Directors which would have been valid if such resolution had not been made.
91. Subject to the FCA Rules, the Directors may appoint agents and delegate any of the powers, authorities and discretions vested in or exercisable by them, with or without power to subdelegate. Any such appointment or delegation may be made upon such terms and subject to such conditions as the Directors may think fit, and the Directors may remove any such appointee, and may revoke or vary such delegation, but no person dealing in good faith and without notice of any such revocation or variation shall be affected by their doing so.
92. Subject to the FCA Rules, the Directors may by power of attorney appoint any company, firm or person or any fluctuating body of persons, whether nominated directly or indirectly by the Directors, to be the attorney or attorneys of the Company for such purposes and with such powers, authorities and discretions (not exceeding those vested in or exercisable by the Directors under this Instrument) and for such period and subject to such conditions as they may think fit, and any such power of attorney may contain such provisions for the protection and convenience of persons dealing with any such attorney as the Directors may think fit, and may also authorise any such attorney to sub delegate all or any of the powers, authorities and discretions vested in him.

#### **REMUNERATION AND REIMBURSEMENT OF EXPENSES OF DIRECTORS**

93. The Directors shall be entitled to remuneration for their services as Directors. Such remuneration shall (unless otherwise determined by the Directors) be deemed to accrue from day to day and the amount of such remuneration shall (subject to the FCA Rules) be determined by the Directors.
94. Any Director who holds any executive office including that of ACD (and including for this purpose the office of chairman or deputy chairman whether or not such office is held in an executive capacity), or who serves on any committee of the Directors, or who otherwise performs services which, in the opinion of the Directors, are outside the scope of the ordinary duties of a Director, may (subject to the FCA Rules) be paid such extra remuneration by way of fees, salary, commission or otherwise as the Directors may determine.

#### **DIRECTORS' EXPENSES**

95. The Directors may (subject to the FCA Rules) be paid by the Company all travelling, hotel and other expenses properly incurred by them (or, being a corporation, by their duly authorised representative(s)) in connection with their attendance at and return from meetings of the Directors, committees of such

meetings, general meetings, Fund meetings or Class meetings of the Company or otherwise in connection with the business of the Company.

### **MEETINGS AND PROCEEDINGS OF DIRECTORS**

96. Clauses 97 to 105 shall not apply at any time when the ACD is the sole Director of the Company. Any decision which is required by the Regulations or by this Instrument to be taken by the Directors shall, if and for so long as the ACD is the sole director, be valid and effective if made by the ACD.
97. Subject to the provisions of this Instrument, the Directors may meet together for the despatch of business, adjourn and otherwise regulate their meetings as they think fit. At any time any Director may summon a meeting of the Directors by at least five days' notice in writing. Any Director may waive notice of any meeting (and any such waiver may be retroactive) and any Director who is present at a meeting of the Directors shall be deemed to have waived notice of such meeting.
98. The quorum necessary for the transaction of the business of the Directors may be fixed from time to time by the Directors and, unless so fixed at any other number, shall be two.
99. Any or all of the Directors, or members of a committee, can take part in a meeting of the Directors or of a committee by way of a conference telephone or similar equipment designed to allow everybody to take part in the meeting. The meeting shall be treated as being held at the place where the chairman is calling from whether or not two or more Directors are in the same place. All Directors participating in that way shall be counted in the quorum of the meeting and any resolution passed at the meeting shall be as valid and effective as if passed at a meeting of the board of Directors duly convened and held.
100. Questions arising at any meeting of the Directors shall be determined by a majority of votes cast. In the case of an equality of votes the chairman of the meeting shall have a second or casting vote.
101. The continuing Directors or a sole continuing Director may act notwithstanding any vacancy in their number but if and so long as the number of Directors is reduced below the minimum number fixed as the quorum, the continuing Directors or Director may (notwithstanding the provisions of clause 98) act for the purpose of filling such vacancies or of calling a general meeting but not for any other purpose. If there are no Directors able and willing to act, then any two shareholders may summon a general meeting for the purpose of appointing one or more Directors subject to any maximum number provided for in this Instrument.
102. Unless he is unwilling to do so, the Director (if any) appointed as chairman shall preside at every meeting at which he is present or, failing which, the deputy chairman (if any) shall so preside. If no chairman or deputy chairman shall have been appointed or if at any meeting of the Directors no chairman or deputy chairman shall be present within five minutes after the time appointed for holding the meeting, the Directors present may choose one of their number to be chairman of the meeting.
103. If at any time there is more than one deputy chairman the right in the absence of the chairman to preside at a meeting of the Directors or of the Company shall be determined as between the Deputy Chairmen present (if more than one) by seniority in length of appointment or otherwise as resolved by the Directors.

104. A resolution in writing signed by all the Directors entitled to vote at a meeting of Directors or of all members of a committee of Directors similarly entitled shall be as valid and effective as a resolution duly passed at a meeting of the Directors or (as the case may be) committee of Directors and may consist of several documents in the like form each signed by one or more Directors. An e-mail or other electronic communication sent by a Director which sets out the text of a resolution and contains a statement to the effect that the Director agrees to the resolution and which has been sent to and printed out by the secretary or such other person as the Directors may from time to time determine shall be deemed to be a resolution in writing signed by the Director who sent it.
105. Subject to the FCA Rules, all acts done by the Directors or by any committee or by any person acting as a Director or member of a committee shall, notwithstanding that it is afterwards discovered that there was some defect in the appointment of any Director or such committee or that any Director was disqualified or had vacated office, be as valid as if every such person or committee had been duly appointed and that every person so acting was qualified and had continued to be a Director and had been entitled to vote.

### **INTERESTS OF DIRECTORS**

106. Subject to the Regulations and to clauses 107 to 109 a Director may be party to, or in any way interested in, any contract or arrangement or transaction to which the Company is a party, or in which the Company is in any way interested. A Director may hold and be remunerated in respect of any office or place of profit (other than the office of auditor of the Company) under the Company or any other company in which the Company is in any way interested (or any firm of which he is a member) and may act in a professional capacity for the Company or any such other company and be remunerated therefor and in any such case as aforesaid (save as otherwise agreed) he may retain for his own absolute use and benefit all profits and advantages accruing to him thereunder or in consequence thereof. Subject to the Regulations no such contract, arrangement or transaction shall be avoided on the grounds of any such interest or benefit.
107. Subject to clause 108, any interest of a kind referred to in the last preceding clause of this Instrument must be declared by the Director who is so interested at the meeting of the Directors at which the question of entering into the contract or arrangement is first taken into consideration. A general notice in writing given to the Directors by any Director to the effect that he is a shareholder, director, employee of, or might for any other reason be regarded as having an interest in relation to, any specified company or firm, and is to be regarded as interested in any contract or arrangement which may thereafter be made with that company or firm, shall (if such Director shall give the same at a meeting of the Directors or shall take reasonable steps to secure that the same is brought up and read at the next meeting of the Directors after it is given) be deemed a sufficient declaration of interest in relation to any contract or arrangement made.
108. If and for so long as the ACD is the sole Director of the Company the last preceding clause of this Instrument shall have no effect and, in such event, any interest of a kind referred to in clause 106 must be properly recorded and minuted by the ACD as soon as practicable after it becomes so interested. Nothing in this clause shall absolve the ACD from its fiduciary duty to act in the best interests of the Company as a whole.
109. Notwithstanding the provisions of clauses 106 and 110, a Director shall not vote at a meeting of the Directors (or of a committee of the Directors) on any resolution concerning a matter in which he has, directly or indirectly, an interest or duty

which is material and which conflicts or may conflict with the interests of the Company unless his interest or duty arises only because the case falls within one or more of the following subclauses:

- 109.1 any proposal concerning the terms of the appointment or re-appointment of a Director as the ACD, or any ratification of the terms of such appointment or reappointment;
- 109.2 any proposal concerning the terms of the appointment or re-appointment of a Director who is an associate of the ACD, or any ratification of the terms of such appointment or re-appointment;
- 109.3 any proposal concerning any other company in which he is interested, directly or indirectly, and whether as an officer or shareholder or otherwise howsoever provided that he is not the holder of or beneficially interested in one per cent. or more of the issued Shares of any Class of such company (or of any third company of which such company is a subsidiary) or of the voting rights available to members of the relevant company (any such interest being deemed for the purposes of this clause to be a material interest in all circumstances); or
- 109.4 any proposal concerning any insurance which the Company is empowered to purchase and/or maintain for the benefit of and against any liability incurred by any Director(s) or persons who include or may include Directors.
110. If, and for so long as, the ACD is the sole Director of the Company or at any meeting of the Directors at which the terms of the appointment or reappointment of the ACD are considered there is no quorum of Directors present and entitled to vote, the last preceding clause shall have no effect and (for the avoidance of doubt), the ACD shall, subject to the Regulations and to its fiduciary duty to act in the best interests of the Company as a whole, be entitled at its own discretion to determine the terms of its appointment or reappointment as ACD. The terms shall be set out in writing in a contract between the ACD and the Company.
111. A Director may be counted in the quorum at a meeting of the Directors or committee of the Directors in relation to any resolution on which he is debarred from voting.
112. Where proposals are under consideration concerning the appointment (including fixing or varying the terms of appointment) of two or more Directors to offices or employment with the Company or any body corporate in which the Company is interested such proposals may be divided and considered in relation to each Director separately and in such case each of the Directors concerned (if not debarred from voting under clause 109) shall be entitled to vote (and be counted in the quorum) in respect of each resolution except that concerning his own appointment.
113. If any question shall arise at any time as to the materiality of a Director's interest (other than the chairman of the meeting's interest) or as to the entitlement of any Director to vote (other than the chairman of the meeting) and such question is not resolved by his voluntarily agreeing to abstain from voting such question shall be referred to the chairman of the meeting and his ruling in relation to any other Director shall be final and conclusive except in a case where the nature or extent of the interests of such Director has not been fully and fairly disclosed.
114. If any question shall arise at any time as to the materiality of the interest of the chairman of the meeting or as to the entitlement of such person to vote or be counted in a quorum and such question is not resolved by his voluntarily



agreeing to abstain from voting, such question shall be decided by resolution of the Directors or a committee of the Directors (excluding the chairman) whose majority vote shall be final and conclusive.

115. For the purposes of clause 109, an interest or duty of a person who is an associate of a Director shall be treated as an interest of the Director.
116. The Company may by ordinary resolution suspend or relax any provision of this Instrument prohibiting a Director from voting at a meeting of Directors (or of a committee of Directors) or ratify any transaction not duly authorised by reason of a contravention of this Instrument.

### **MINUTES OF DIRECTORS' MEETINGS**

117. The Directors shall cause minutes to be made and kept in permanent form:
  - 117.1 of all appointments of officers made by the Directors;
  - 117.2 of all proceedings at meetings of the Company, of the holders of any Fund or Class of Shares in the Company and of the Directors and committees of Directors, including the names of the Directors present at each such meeting; and
  - 117.3 of all resolutions made by the ACD otherwise than at a meeting and all other matters required by this Instrument to be formally recorded by the ACD.

### **APPOINTMENT, REMOVAL AND RETIREMENT OF DIRECTORS**

118. The Directors shall have power, at any time and from time to time, to appoint any person to be a Director of the Company, either to fill a casual vacancy or as an addition to the existing Directors, but so that the total number of Directors shall not at any time exceed the maximum number, if any, fixed by or pursuant to this Instrument. Any such appointment shall take effect only upon the satisfaction of either of the conditions appearing in Regulation 21(3) of the OEIC Regulations and shall have no effect unless and until either of such conditions shall have been satisfied.
119. No person (other than the ACD or a person nominated by the Directors) shall be eligible for election to the office of Director at any general meeting unless not less than seven and not more than forty two days before the date appointed for the meeting notice in writing has been left at the head office, signed by a member duly qualified to attend and vote at such meeting, of his intention to propose such person for election, together with notice in writing signed by that person of his willingness to be elected.
120. A single resolution for the appointment of two or more persons as Director shall not be put at any general meeting, unless a resolution that it shall be so put has first been agreed to by the meeting without any vote being given against it.
121. Subject to the provisions of the FCA Rules and Regulation 21 of the OEIC Regulations and notwithstanding any other provision of this Instrument, the office of Director shall be vacated in any of the following events, namely
  - 121.1 if, not being a Director who is employed under a contract which precludes resignation, he resigns his office by notice in writing signed by him and left at the head office of the Company or if he offers in writing to resign and the Directors resolve to accept such offer; or

- 121.2 if he becomes prohibited by law or regulation (including any provision of the Regulations) from acting as a Director (or, being the ACD, as ACD); or
- 121.3 if he becomes bankrupt, has an interim receiving order made against him or compounds with his creditors generally or applies to the court for an interim order under section 253 of the Insolvency Act 1986 in connection with a voluntary arrangement under that Act or if, being a body corporate, a receiver or liquidator is appointed other than for the purpose of reconstruction or amalgamation in respect of the Director or a resolution is passed to wind up the Director or if an administrator or administrative receiver is appointed over all or any part of the Director's assets; or
- 121.4 if an order is made anywhere in the world by any court claiming jurisdiction in that behalf on the ground (howsoever formulated) of mental disorder, for his detention or for the appointment of a guardian or receiver or other person (by whatever name called) to exercise powers with respect to his property or affairs; or
- 121.5 if he is absent from meetings of the Directors (or of committees of Directors) continuously for six months without sanction of the Directors and the other Directors resolve that his office be vacated; or
- 121.6 upon the expiry of any period or notice period stated in an agreement for the provision of services between the Company and the Director or if such agreement is summarily terminated in accordance with its terms.
122. The Company may by ordinary resolution remove any Director before the expiration of his period of office notwithstanding anything in this Instrument or in any agreement between the Company and such Director. Such removal shall take effect only upon the satisfaction of either of the conditions appearing in Regulation 21(3) of the OEIC Regulations and shall be without prejudice to any claim such Director may have for damages for breach of any such agreement.
123. Notice of the intention to move a resolution under clause 122 must be given to the Company at least 28 days before the meeting at which it is moved.
124. The Company shall give notice to shareholders of any such resolution at the same time and in the same manner as it gives notice of the meeting or, if that is not practicable, shall give them notice by advertisement in a newspaper having an appropriate circulation at least 14 days before the meeting.
125. If, after notice of the intention to move such a resolution has been given to the Company, a meeting is called for a date 28 days or less after the notice has been given, the notice is deemed properly given, though not given within the time required.
126. A vacancy created by the removal of a Director under clause 122, if not filled at the meeting at which he is removed, may be filled as a casual vacancy.

#### **AMENDMENTS**

127. Amendment may be made to this Instrument by resolution of the Directors to the extent permitted by the FCA Rules.

#### **THE SEAL**

128. If the Company has a seal the Directors shall provide for its safe custody. The Seal shall not be affixed to any instrument except by the authority of a resolution of the Directors or of a committee of the Directors authorised by the Directors in that behalf. The Directors may from time to time determine whether or not any instrument to which the Seal is affixed shall be signed and the person(s) and/or the number of such persons (if any) who are to sign such instrument. Until otherwise so determined, if at any time the Company shall have only one Director the Seal shall be affixed in the presence of that Director (or, if that Director is a body corporate, in the presence of a duly authorised representative of the Director) and, in any other event, the Seal shall be affixed in the presence of two Directors or of one Director and another person duly authorised by the Directors. Any documents or securities sealed with an official seal in use by the Company pursuant to the OEIC Regulations from time to time need not also be signed.

### **INCOME EQUALISATION**

129. The following two clauses shall apply to the Shares in issue in respect of the Funds indicated in Part 1 of the Schedule to this Instrument.
130. An allocation of income (whether annual or interim) to be made in respect of each Share to which this clause applies issued by the Company or sold by the ACD during the accounting period in respect of which that income allocation is made shall:
- 130.1 in the case of Net Paying Shares, be of the same amount as the allocation to be made in respect of the other Shares of the same Class issued in respect of the same Fund but shall include a capital sum ("income equalisation") representing the ACD's best estimate of the amount of net income included in the price of that Share and calculated in accordance with the following clause; or
- 130.2 in the case of Gross Paying Shares, may be if a lower amount than that allocated in respect of the other Shares of the same Class issued in respect of the same Fund as the proportion of the allocation attributable to income equalisation will have no associated tax amount that may be included in the allocation.
131. The amount of income equalisation in respect of any Share to which clause 130 applies shall be either:
- 131.1 the actual amount of income included in the issue price of that Share; or
- 131.2 an amount arrived at by taking the aggregate of the amounts of income included in the price in respect of Shares of that Class issued or sold to shareholders in the annual or interim accounting period in question and dividing that aggregate amount by the number of such Shares and applying the resultant average to each of the Shares in question.
132. The basis for the distribution, accumulation or re-investment of income shall be as set out in clauses 139 to 147, as applicable and the Prospectus.
133. Subject to clauses 130 and 134 the interests of the holders of a Share shall consist of an undivided unit of entitlement in that part of the Scheme Property as is comprised in the Fund in question and each smaller denomination Share, if any, shall represent such proportion of a unit of entitlement as a smaller denomination Share bears to a larger denomination Share in accordance with clause 52 of this instrument.

134. Subject to clause 135, the provisions of Part 3 of the Schedule to this Instrument shall apply to each allocation of income made in respect of any Fund and to calculate the entitlement of each shareholder to participate in the Scheme Property of the Fund at a time when more than one Class of Share is in issue in respect of that Fund.
135. The Company may adopt a method of calculating the amount of income to be allocated between the Shares in issue (or the Shares in issue in respect of any Fund) which is different to that which appears in Part 3 of the Schedule to this Instrument provided that the Directors are satisfied that such method is fair to shareholders and that it is reasonable to adopt such method in the given circumstances.

### **INCOME AND DISTRIBUTIONS**

136. Any distribution or other monies payable on or in respect of a registered Share may be paid by crossed cheque, warrant or money order and may be remitted by post to the registered address of the shareholder or person entitled to such monies (or, if two or more persons are registered as joint holders of the Share or are entitled by virtue of the death or bankruptcy of the holder or otherwise by operation of law, to the registered address of any one of such persons) or to such person and to such address as the shareholder, or other such person or persons, may direct in writing.
137. Any distribution or other monies may also be paid by any other usual or common banking method (including, without limitation, direct credit, bank transfer and electronic funds transfer) (a "bank transfer") and to or through such person or such persons as the relevant person may direct in writing.
138. Every such cheque, warrant or order shall be made payable to the person to whom it is sent or to such person as the holder or the joint holders or relevant person may direct in writing and the payment of such cheque, warrant or order or the transfer by way of direct credit or bank transfer by the bank so instructed by the Company shall be a good discharge to the Company. The Company shall not be responsible for any loss of any cheque, warrant or order or for any error in any transfer by direct credit or bank transfer, which in each case shall be sent or transferred at the risk of the person or persons entitled to the money thereby.
139. If two or more persons are registered as joint holders of any Share, or are entitled jointly to a Share in consequence of the death or bankruptcy of the holder or otherwise by operation of law, any one of them may give a valid receipt for any distribution or other monies payable or property distributable on or in respect of the Share.
140. No distribution or other monies payable on or in respect of a Share shall bear interest against the Company.
141. All distributions unclaimed for a period of six years after having become due for payment shall be forfeited and shall revert to the Company. The payment of any unclaimed distribution, interest or other sum payable by the Company on or in respect of a Share into a separate account shall not constitute the Company a trustee thereof.

### **CHEQUES ETC.**

142. All cheques, promissory notes, drafts, bills of exchange and other negotiable or transferable instruments and all receipts for money paid to the Company shall be

signed, drawn, accepted, endorsed or otherwise executed, as the case may be, in such manner as the Directors shall from time to time by resolution determine.

### **CHARGES AND EXPENSES**

143.

- 143.1 Subject to the FCA Rules, the charges and expenses of the incorporation and authorisation of the Company or any Fund, any registration, any offer of Shares, the preparation and printing of any prospectus issued in connection with such offer and the fees for professional services provided to the Company in connection with such offer will be borne by the Company (unless borne by some other person).
- 143.2 Subject to the FCA Rules, the charges and expenses attributable or deemed to be attributable to a Class or Fund in any accounting period may be taken from either the income or the capital property attributable or deemed to be attributable to that Class or Fund in accordance with the policy set out in the Prospectus.
- 143.3 The ACD is entitled to make a preliminary charge for its own account on the sale of a Share and/or deduct and receive for its own account a charge on the proceeds or redemption of Shares calculated by reference to and expressed as a percentage of the price of a Share. The preliminary charge shall be such an amount as the ACD may fix from time to time either generally or in relation to a specific transaction or class of transactions in accordance with the FCA Rules. Any redemption charge will only be applicable in respect of those Shares issued after the date of the introduction of any such charge and will be charged at the rate stated in the Prospectus.

### **DESTRUCTION OF DOCUMENTS**

144.

- 144.1 Subject to the Regulations and to any law, rule or regulation, the Depository the Company may destroy:
  - 144.1.1 any Share certificate which has been cancelled, at any time after the expiry of one year from the date of cancellation;
  - 144.1.2 any payment mandate (including any variation or cancellation of it) or any notification of change of name or address, at any time after the expiry of six years from the date such mandate, variation, cancellation or notification was recorded by the Company;
  - 144.1.3 any instrument of transfer of Shares which has been registered, at any time after the expiry of six years from the date of registration; and
  - 144.1.4 any other document on the basis of which any entry in the register of shareholders is made or cancelled, at any time after the expiry of twelve years from the date an entry in the Register of Shareholders was first made or cancelled in respect of it.
- 144.2 It shall conclusively be presumed in favour of the Company that every Share certificate so destroyed was a valid certificate duly and properly cancelled and that every instrument of transfer so destroyed was a valid and effective

instrument duly and properly registered and that every other document destroyed under clause 144.1 was a valid and effective document in accordance with the recorded particulars of it in the books or records of the Company, provided always that the document was destroyed in good faith and without express notice to the Company that the preservation of the document was relevant to a claim.

- 144.3 Nothing contained in this clause shall be construed as imposing upon the Company any liability in respect of the destruction of any document earlier than as provided in this clause or in any case where the conditions of this clause are not fulfilled. References in this clause to the destruction of any document include references to its disposal in any manner.

## **NOTICES**

145.

- 145.1 The Regulations shall be treated as applying to any notice or document to be given to or by the Company pursuant to this Instrument.

- 145.2 A Shareholder whose registered address is not within the United Kingdom and who gives to the Company an address within the United Kingdom at which notices may be given to him shall be entitled to have notices given to him at that address. If he has not given such an address the Company will give notices to him at his address outside the United Kingdom unless the Company is aware that its doing so would contravene any laws or regulations.

146. A person entitled to a Share or Shares in consequence of the death or bankruptcy of a shareholder or other operation of law shall, upon such evidence being produced as may from time to time be lawfully required by the Directors as to his entitlement and upon supplying also an address for the service of notices, be entitled to have served upon or delivered to him at such address any notice or document to which the shareholder but for his death, bankruptcy or other event giving rise to the transmission would have been entitled, and service or delivery of such notice or document in such way shall be deemed good service on all persons interested (whether jointly with or claiming through or under him) in the Share. Save as aforesaid any notice or document delivered or sent by post to or left at the address of any shareholder in accordance with the FCA Rules shall notwithstanding the death or bankruptcy of such shareholder or other operation of law and whether or not the Company has notice of such state of affairs be deemed to have been duly served or delivered in respect of any Share registered in the name of such shareholder as sole or joint holder.

147. In the case of joint shareholders, service of a notice or document on any one is effective service on the other joint shareholders.

148. If at any time by reason of the suspension or curtailment of postal services within the United Kingdom or any other country or territory the Company is unable effectively to convene a general meeting, Fund meeting or Class meeting by notices sent through the post, such a meeting may be convened by a notice advertised on the same date in at least two leading daily newspapers with appropriate circulation and such notice shall be deemed to have been duly served on all shareholders entitled to receive the same at noon on the day when the advertisement appears. In any such case the Company shall send confirmatory copies of the notice by post if at least seven days prior to the meeting the posting of notices to addresses throughout the United Kingdom or such other country or territory again becomes practicable.

## **WINDING UP**

149. Subject to any special provisions in clause 27.2 the rights of the holders of Shares to participate in the property comprised in a Fund on a winding up of the Company or on termination of the Fund shall be proportionate to the proportionate interests in the Fund represented by the Shares which they hold, determined in accordance with Part 3 of the Schedule to this Instrument.

## **INDEMNITY**

150. Every Director, other officer, auditor or Depositary of the Company shall be indemnified by the Company against any liability incurred by him in defending any proceedings (whether civil or criminal) for negligence, default, breach of duty or breach of trust in each case in relation to the Company in which judgment is given in his favour or he is acquitted or in connection with any application under Regulation 63 of the OEIC Regulations in which relief is granted to him by the Court; and the indemnity shall not apply to any liability to the extent that it is recovered from another person.
151. Subject to the Regulations, the Directors may exercise all the powers of the Company to purchase and maintain insurance:
- 151.1 for the benefit of any person who is or was a Director, other officer or auditor of the Company against any liability which may attach to him in respect of any negligence, default, breach of duty or breach of trust of which he may be guilty in relation to the Company; and
- 151.2 for the benefit of any person who is or was the Depositary against any liability for any failure to exercise due care and diligence in the discharge of his functions in respect of the Company.

## **CONFLICT WITH REGULATIONS**

152. In the event of any conflict arising between any provision of this Instrument and the Regulations, the Regulations shall prevail. This Instrument shall be construed and shall take effect accordingly.

# THE SCHEDULE

## Part 1

### Details of the Funds and their Investment Objective and Type

Set out below are the Fund which are available in the Company and their respective investment objectives (and any special investment powers).

Each Fund is of the type stated below and would belong to if it were itself an investment company with variable capital in respect of which an authorisation order made by the Financial Services Authority were in force. No more than 5% of the Scheme Property of any Fund shall consist of units (as defined in the FCA Rules) in other collective investment schemes.

1. **Janus Henderson Global Sustainable Equity Fund**

To provide capital growth by investing primarily in a portfolio of global equities. The fund will seek to invest in global companies whose products and services are considered by the Investment Manager as contributing to positive environmental or social change and thereby have an impact on the development of a sustainable global economy.

The fund will avoid investing in companies that the Investment Manager considers to potentially have a negative impact on the development of a sustainable global economy.

Type: securities

Income equalisation will not be applied.

2. **Janus Henderson UK Responsible Income Fund**

To provide income with prospects for capital growth by investing primarily in a portfolio of UK equities.

The fund will seek to invest in companies that are responsibly run, giving due consideration to environmental, social and governance issues.

The fund will avoid investing in companies that the Investment Manager considers to potentially have a negative impact on the development of a sustainable global economy.

Type: securities

Income equalisation will be applied.

3. **Janus Henderson Institutional Global Responsible Managed Fund**

To provide capital growth by investing in a mix of assets including UK and overseas equities and fixed income securities.

The fund will seek to invest in companies that are responsibly run giving due consideration to environmental, social and governance issues.

The fund will avoid investing in companies that the Investment Manager considers to potentially have a negative impact on the development of a sustainable global economy.

Type : securities

Income equalisation will not be applied.



## **Part 2**

### **Determination of Net Asset Value**

1. The value of the property of the Company or Fund (as the case may be) shall be the value of its assets less the value of its liabilities determined in accordance with the following provisions.
4. All the property (including receivables) is to be included, subject to the following provisions.
5. Property which is not cash (or other assets dealt with in paragraph 3 below) or a contingent liability transaction shall be valued as follows and the prices used shall (subject as follows) be the most recent prices which it is practicable to obtain:
  - 5.1 units or shares in a collective investment scheme:
    - 5.1.1 if a single price for buying and redeeming units or shares is quoted, at that price; or
    - 5.1.2 if separate buying and redemption prices are quoted, at the average of the two prices provided the buying price has been reduced by any initial charge included therein and the redemption price has been increased by any exit or redemption charge attributable thereto; or
    - 5.1.3 if, in the opinion of the ACD, the price obtained is unreliable or no recent traded price is available or if no recent price exists, at a value which, in the opinion of the ACD, is fair and reasonable;
  - 5.2 any other transferable security:
    - 5.2.1 if a single price for buying and redeeming the security is quoted, at that price; or
    - 5.2.2 if separate buying and redemption prices are quoted, at the average of the two prices; or
    - 5.2.3 if, in the opinion of the ACD, the price obtained is unreliable or no recent traded price is available or if no recent price exists, at a value which in the opinion of the ACD, is fair and reasonable;
  - 5.3 property other than that described in 5.1 and 5.2 above at a value which, in the opinion of the ACD, represents a fair and reasonable mid market price.
6. Cash and amounts held in current and deposit accounts and in other time related deposits shall be valued at their nominal values.
7. Property which is a contingent liability transaction shall be treated as follows:
  - 7.1 if it is a written option (and the premium for writing the option has become part of the property), deduct the amount of the net valuation of premium receivable. If the property is an off exchange option the method of valuation shall be agreed between the ACD and the Depositary;

- 7.2 if it is an off exchange future, include it at the net value of closing out in accordance with a valuation method agreed between the ACD and the Depositary;
- 7.3 if it is any other form of contingent liability transaction, include it at the net value of margin on closing out (whether as a positive or negative value). If the property is an off exchange derivative, include it at a valuation method agreed between the ACD and the Depositary.
8. In determining the value of the property, all instructions given to issue or cancel Shares shall be assumed to have been carried out (and any cash paid or received) whether or not this is the case.
9. Subject to paragraphs 7 and 8 below, agreements for the unconditional sale or purchase of property which are in existence but uncompleted shall be assumed to have been completed and all consequential action required to have been taken. Such unconditional agreements need not be taken into account if made shortly before the valuation takes place and if, in the opinion of the ACD, their omission will not materially affect the final net asset amount.
10. Futures or contracts for differences which are not yet due to be performed and unexpired and unexercised written or purchased options shall not be included under paragraph 6.
11. All agreements are to be included under paragraph 6 which are, or ought reasonably to have been, known to the person valuing the property.
12. Deduct an estimated amount for anticipated tax liabilities at that point in time including (as applicable and without limitation) capital gains tax, income tax, corporation tax, value added tax, stamp duty, stamp duty reserve tax and any foreign taxes or duties.
13. Deduct an estimated amount for any liabilities payable out of the property and any tax thereon treating periodic items as accruing from day to day.
14. Deduct the principal amount of any outstanding borrowings whenever repayable and any accrued but unpaid interest on borrowings.
15. Add an estimated amount for accrued claims for tax of whatever nature which may be recoverable.
16. Add any other credits or amounts due to be paid into the property.
17. Add a sum representing any interest or any income accrued due or deemed to have accrued but not received.
18. Currencies or values in currencies other than Sterling shall be converted at the relevant valuation point at a rate of exchange that is not likely to result in any material prejudice to the interests of shareholders or potential shareholders.

### **Part 3**

#### **Proportionate Interests**

2. If there is more than one Class in issue in a Fund, the proportionate interests of each Class in the assets and income of the Fund shall be ascertained as follows.
  - 2.1 A notional account will be maintained for each Class. Each account will be referred to as a "Proportion Account".
- 18.1 The word "proportion" in the following paragraphs means the proportion which the balance on a Proportion Account at the relevant time bears to the balance on all the Proportion Accounts of a Fund at that time. The proportionate interest of a Class of Share in the assets and income of a Fund is its "proportion".
- 18.2 There will be credited to a Proportion Account:
  - 18.2.1 the subscription money (excluding any initial charges) for the issue of Shares of the relevant Class;
  - 18.2.2 that Class's proportion of the amount by which the Net Asset Value of the Fund exceeds the total subscription money for all Shares in the Fund;
  - 18.2.3 that Class's proportion of the Fund's income received and receivable; and
  - 18.2.4 any notional tax benefit under paragraph 18.4 below.
- 18.3 There will be debited to a Proportion Account:
  - 18.3.1 the redemption payment for the cancellation of Shares of the relevant Class;
  - 18.3.2 the Class's proportion of the amount by which the Net Asset Value of the Fund falls short of the total subscription money for all Shares in the Fund;
  - 18.3.3 all distributions of income (including equalisation if any) made to shareholders of that Class;
  - 18.3.4 all costs, charges and expenses incurred solely in respect of that Class;
  - 18.3.5 that Class's share of the costs, charges and expenses incurred in respect of that Class and one or more other Classes in the Fund, but not in respect of the Fund as a whole;
  - 18.3.6 that Class's share of the costs, charges and expenses incurred in respect of or attributable to the Fund as a whole;
  - 18.3.7 any SDRT charge; and
  - 18.3.8 any notional tax liability under paragraph 18.4.
- 18.4 Any tax liability in respect of the Fund and any tax benefit received or receivable in respect of the Fund will be allocated between Classes in order to achieve, so far as possible, the same result as not materially to prejudice any Class. The

allocation will be carried out by the ACD after consultation with the Company's auditors.

- 18.5 Where a Class is denominated in a currency which is not the base currency of the Company, the balance on the Proportion Account shall be converted into the base currency of the Company in order to ascertain the proportions of all Classes. Conversions between currencies shall be at a rate of exchange decided by the ACD as being a rate that is not likely to result in any material prejudice to the interests of shareholders or potential shareholders.
- 18.6 The Proportion Accounts are memorandum accounts maintained for the purpose of calculating proportions. They do not represent debts from the Company to shareholders or the other way round.
19. Each credit and debit to a Proportion Account shall be allocated to that account on the basis of that Class's proportion immediately before the allocation. All such adjustments shall be made as are necessary to ensure that on no occasion on which the proportions are ascertained is any amount counted more than once.
20. When Shares are issued thereafter each such Share shall represent the same proportionate interest in the property of the relevant Fund as each other Share of the same category and Class then in issue in respect of that Fund.
21. The Company shall allocate the amount available for income allocation (calculated in accordance with the FCA Rules) between the Shares in issue relating to the relevant Fund according to the respective proportionate interests in the property of the Fund represented by the Shares in issue at the valuation point in question.